



The Potomac Art Therapy Association

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**Board Meeting
June 18, 2011
Teaism, Penn Quarter, Washington D.C.
10:00am- 12:00pm**

Item	Supplemental Information/Discussion	Action
CALL TO ORDER	Deborah B. called the meeting to order at 10:20 AM EST Rebecca 2nd	
Roll Call	<p>Members Present: Deborah Bunkley, President Philip Pradier, Treasurer Rebecca Wilkinson, Alternate Chapter Delegate Crista Lynn Kostenko, Membership Kate Martin, Secretary</p> <p>Members not in Attendance: Kimberly Hanrahan-Havern, Ethics Amy Tatsumi, Chapter Delegate Rachel Schreiberman, Publications/ Newsletter Chair Kim Ottinger Hills, President Elect, Governmental Affairs, Scholarship Chair Cara Reiner, 2nd yr. student rep Kathryn Harlow, 2nd yr. student rep.</p> <p>Others in Attendance: Gwendolyn Short</p>	
Agenda	1. Call to Order	

	<ol style="list-style-type: none"> 2. Approval of Agenda 3. Approval of minutes 4. NBCC events update -Rebecca will report on BB & P event and about using the GWU space. (See Delegate & Alternate Delegate Section) 5. Discussion of Scholarships (See Scholarships) 6. Discussion of membership phone tree (See Membership) 7. Further update on conference planning (See Conference Planning) 8. Call to Adjourn 	
APPROVAL OF AGENDA		
Motion # 18.2011:	Rebecca motions to approve agenda, Phillip, 2 nd	
Motion # 19.2011:	Deborah motions to approve minutes, Rebecca 2 nd	
EXECUTIVE BOARD REPORTS		
President Deborah Bunkley	Deborah- present	
President-Elect Kimberly O. Hills	Kim- not present	
Secretary Kate Martin	Kate- present	
Treasurer Philip Pradier	<p>Phillip- Present</p> <p>\$4135 = current budget</p> <p>We are in good shape in terms of membership income at this point.</p> <p>Collaborative Grants (Collaborative project)- we need to take a look at this and get feedback. Appears to fit in with getting more visibility within the community.</p>	Phillip will update the budget with recent event and conference (magnets) costs. He will email this new figure to Deborah.

	<p>Phillip addressed the issue of the PATA phone and the mailbox. The task of checking the PATA mailbox needs to be taken on by another board member.</p>	<p>Phillips will email the Collaborative Grants document to the board.</p> <p>Phillip will email the board about phone and mailbox issue.</p>
<p>Delegate & Alternate Delegate Amy Tatsumi & Rebecca Wilkinson</p>	<p>Rebecca- present Amy- not present</p> <p>NBCC events update: GWU is no longer offering the colloquiums so co-sponsored PATA events could help them to reach more professionals..</p> <p>In order to showcase our events we need to recruit someone for the event coordinator position. It was suggested that Deborah take on this role following her term as PATA President.</p> <p>The board needs to address the fee for events and how this profit will be distributed. Events that could be included are professional growth events held by faculty or other professionals in the field. This could draw in community members and students.</p> <p>Continuing education events that are coming up and we need to decide which events will be held with our board meeting. In September PATA can host an event to promote to the GWU students. This will be the GWU student/PATA "meet and greet" which will include the self-care workshop and the presentation of the student awards. We will promote the awards at the GWU orientation, which is in August, and request that the students submit their essays by early September in time to review and present the awards at the September 24th meeting.</p> <p>Events Currently on the Schedule:</p> <p>September 24th- self care workshop, student awards October 15th- soul collage December 17th- Positive psych (Rebecca and Gioia)</p>	<p>Kate will contact Suzanne Fortnum about the self care workshop and have her get in touch with Rebecca if interested/available</p>

	Chapter Delegate meeting- we need someone from the board to attend and represent PATA. It was suggested that Kimberly might be interested in attending this meeting.	
Governmental Affairs Kimberly O. Hills	Kimberly- not present	
Membership Crista Lynn Kostenko	<p>Crista- present</p> <p>Membership initiatives for the Conference:</p> <ul style="list-style-type: none"> -Raffle tickets (See conference Planning Section) -Flyers (black and white, double sides with information about PATA). <ul style="list-style-type: none"> -Annual membership meeting will be included on the flyer. - Member benefits will also be included on the flyer. <p>Flyer will be printed at Kinkos using PATA account.</p> <p>Elva is collecting donations from local vendors that will be offered to attendees at the PATA table. She has already secured some donations (cupcakes, etc).</p> <p>PATA gift for conference volunteers- The board talked about the possibility of offering a gift card or a gift basket of art supplies. A suggestion was made to include some self- care items. Kate M. can donate eye pillows. It was also suggested that both art supplies and a gift card could be offered.</p> <p>Contacting members- student (Melissa) of Rebecca's is interested in taking on the task of calling all art therapists in the DC metro area. Some of these responsibilities can also be delegated to other board members.</p> <p>Suggestion was made to start another phone tree. We should try for a phone tree each year to increase membership.</p>	<p>Phillip will email Crista the Kinkos' account number.</p> <p>Crista will write up the flyer and email to board.</p> <p>Rebecca will create a one page document with all continuing education events</p> <p>Rebecca will talk to her student (Melissa) and get her started on contacting the database.</p> <p>Deborah will look for list of AATA members in the DC</p>

		metro area and email to Crista.
Programs and Multicultural	Position put on hold	
Research	Position put on hold	
Scholarship Kimberly O. Hills	<p>Kimberly- not present</p> <p>PATA Awards (\$350) & Elva's "Student Membership Award" (\$75) Elva's student membership award: we still have this money and have not been able to promote the scholarship enough. We could promote this to the students in September at the orientation. The scholarship essays could be due at the end of September (9/24) at the board meeting. Awards will be presented at the September meeting.</p> <p>PATA Awards: "Student Award", "Professional Award", and "Distinguished Service Award". The board needs to plan for this as we have \$350 for these awards. A suggestion was made to put this on the agenda for the next meeting.</p> <p>Only the student award will be given at the September meeting.</p>	
Public Information Position Vacant		
Jobs/Referrals Position Vacant		
Ethics Kimberly Hanrahan-Havern	Kimberly: not present	

<p>Publications</p> <p>Rachel Schreibman</p>	<p>Rachel- not present</p>	
<p>Student Representatives</p> <p>Cara Reiner, 2nd yr. Kathryn Harlow, 2nd yr.</p>	<p>Not present</p>	
<p>COMMITTEE REPORTS</p>		
<p>Web Subcommittee</p>	<p>No report</p>	
<p>Nominating Subcommittee</p>	<p>No report</p>	

NEW BUSINESS		
PATA Vision for 2011	No update	
Conference Planning ATA 2011	<p>Conference in Washington DC. July 6- July 10, 2011</p> <p>Raffle: Idea presented to raffle off t-shirts for the conference. It was decided that we would raffle off 5 t-shirts. Each t-shirt will cost PATA \$20 each. We have agreed to charge \$1 per raffle ticket and 6 tickets for \$5.</p> <p>Volunteers: There are many signed up for the PATA conference table and leading the day trips at the conference- Kim is coordinating this. There are currently plenty of volunteers.</p> <p>Magnets: We have about 700 total from the participating art therapy sites (Create and Tracy's Kids). Tracy's Kids and Create are each making an additional 150 magnets to cover the 997 attendees that are already registered.</p> <p>The tag that is to accompany the magnets was printed for free in color and double sided. The board approved on the sample tag. A date must be determined when board members will adhere the magnets to the cards.</p>	
2011 PATA Board Meeting Calendar	<p>*Meetings: The third Saturday of every month from 10:00am- 12:00pm.</p> <p>Next board meeting: July 16th, 2011 at Teatism, Penn Quarter Washington D.C.</p>	

	<p>Location: TBD Date: August 20th</p> <p>Location: TBD Date: September 17th</p> <p>Location: TBD Date: October 15th</p> <p>Location: TBD Date: November 19th</p> <p>Location: TBD Date: December 17th</p> <p>Agenda for the Next Meeting:</p> <ol style="list-style-type: none"> 1. Call to Order 2. Approval of Agenda 3. Approval of Minutes 4. Scholarships- determine a policy and address student award. History of awards will be shared (Rebecca) 5. AATA Conference report 6. Grant and Collaboration Project update (Phillip) 7. Member update (Crista) 8. Update on PATA budget (Phillip) 9. Discuss symposium 10. Call to Adjourn 	
Next Meeting	<p>July 16th, 2011 at Teasm, Penn Quarter Washington D.C.</p> <p>For phone meetings: Dial-in Number: (605) 475-4800 Participant Access Code: 993539#</p>	
MOTION TO ADJOURN		
Motion # 20.2011: Adjournment	Deborah called the meeting adjourned. Rebecca 2 nd , Phillip 2 nd	Motion Carried 11:50am

